

Official Notice of Nominations & Election of WFNHP-Local 5000 Chapter Officers

October 15, 2024

In accordance with the WFNHP-Local 5000 constitution and bylaws, the nomination and election of Chapter Officers will take place in Fall of even numbered years. Therefore, it is time to nominate and elect the officers and stewards who will lead your Chapters for the next two years (Term of Office: January 1, 2025-December 31, 2026). These are the people who will run your union on a daily basis. The role of the union officer is critical to the democracy and quality of your union.

If you have been a member in good standing for at least three (3) months, you can run for office yourself or nominate other members who would assure that your workplace has the very best team to fight for quality working conditions and quality healthcare services. Perhaps you have thought of being more active in your union, or that your coworker would make a perfect union leader. Now is the time to act on those thoughts. All union leaders receive training and support, so lack of knowledge should not be a barrier. The most important criteria is willingness to step forward and be trained. All current and former leaders began just like that.

The following positions are up for election at each Chapter: Chapter President, Chapter Vice President, Chapter Secretary, Chief Steward, Steward, and Chapter Treasurer (VA Chapter only). A description of each position and more details on the nomination and election process is available on pages 2-3.



It's time to elect the following Chapter Officers of WFNHP- Local 5000:

- **Chapter President**
- **Chapter Vice President**
- **Chapter Secretary**
- **Chapter Treasurer** (*VA Chapter ONLY*)
- **Chief Steward**
- **Steward** (*# per Chapter based on formula*)

Chapter Nominations and Election Process

Chapters Must Elect the Following Officers:

President (1 per Chapter) – The Chapter President is the most important union role because it is the leader of the union. The President oversees all activities of the Chapter. They run meetings, participate on the negotiating team, attend formal meetings with management, and attend their monthly union leadership meeting. In addition, they are members of the Local Executive Board which meets at least four times a year, and makes decisions regarding union policies and financial expenses for all Chapters of the Local.

Vice-President (1 per Chapter) – The Chapter Vice President assists the President with the work of their office and, in the absence of the Chapter President, steps in to perform all the duties that would otherwise be done by the President. They can also be assigned specific duties by the President or Local Executive Board.

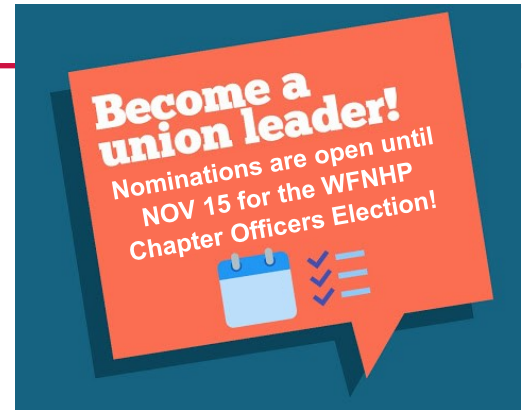
Secretary (1 per Chapter) – The Chapter Secretary is the record keeper of the union. They record minutes of all meetings and are responsible to assist the President with any formal correspondence of the Chapter.

Treasurer (1 only applies to VA Chapter) – The Chapter Treasurer is responsible for overseeing the finances of the VA Chapter with our bookkeeper.

Chief Steward (1 per Chapter) – The Chief Steward is the second most critical role in the union because they are responsible for making sure the contract is enforced, including making sure grievances and disciplines are handled correctly. The Chief Steward is also a member of the negotiating team, attends the formal meetings with management and the monthly leadership meeting. Their job includes coordinating and training of the general stewards, and assisting the worksite reps.

Stewards – Stewards are leaders of their work areas and are responsible for working with members to make sure the contract is followed and to develop strategies to take on worksite problems. (The # of Stewards per chapter is based on the following formula: 0-100 members--2 Stewards; 101-200 members--3 Stewards; 201-300 members--4 Stewards; 301-400 members--5 Stewards; 401 and above--6 Stewards. Therefore, each Chapter can elect the following number of Stewards:

- Ascension-St. Francis RN Chapter (2)
- Ascension-St. Francis Serv/Tech Chapter (3)
- Aspirus Langlade Chapter (3)
- Aurora-Burlington Chapter (3)



- Cumberland Hospital RN Chapter (2)
- Cumberland Hospital Serv/Tech Chapter (2)
- Cumberland Care & Rehab Chapter (2)
- Planned Parenthood Chapter (3)
- Touchpoint Chapter (*St. Francis EVS/FNS*) (2)
- VA Staff Nurses Council Chapter (6)
- Wisconsin Diagnostic Labs Chapter (3)

ALL elected Chapter Officers are expected to attend regularly scheduled leadership meetings and any additional meetings as needed to handle issues of importance.

If you'd like a more detailed list of Officer duties contact akosloske@wfnhp.org.

Nomination Procedure:

Only dues paying members in good standing for at least three (3) months can run for office. You can nominate yourself or other members you believe will be the best team to lead our union for the next two years. To nominate individuals, you must submit their name(s) on the official nomination form on page 3.

PLEASE NOTE: There will be no write-in candidates on the final ballot, so only those nominated using the formal nomination process will be considered nominated. Nominations must be received by the union office no later than 5pm on Friday, November 15, 2024.

Nominations will be reviewed by the Election Committee. All approved nominees will be notified and will be required to complete a consent to serve form in order for their name to appear on the ballot or take office.

PLEASE NOTE: Only candidates with opposition will appear on the ballot. In the event there is only one candidate nominated for a position, they will be considered "elected" after review by the Election Committee and receipt of their completed consent to serve form. If there is no nomination received for a position, that position will remain vacant and be filled after 1/1/2025 by the Chapter Board.

Election Information:

In accordance with the WFNHP-Local 5000 constitution and bylaws, Chapter officers will be elected by secret mail ballot in Fall of even numbered years. Elected officers will assume office on January 1 of odd numbered years and will serve a two-year term. Only full dues paying members in good standing will be eligible to vote. If you have questions about your membership status, contact our Administrative Assistant, Amy Kosloske, at akosloske@wfnhp.org or 414-475-6065.

As stated, only candidates with opposition will appear on the ballot. Therefore, if ballots are necessary for any Chapter, they will be sent via U.S. mail to dues paying members of that Chapter around Thanksgiving. These ballots must be completed and returned according to the instructions included with the ballot in order to make sure they are, in fact, a secret ballot. **Ballots should be returned to the union office as soon as possible, but must be postmarked by December 15, 2024.** Ballots received with a postmark dated after 12/15/24 will not be counted. (Because the election is being conducted via mail, no absentee ballots will be issued.)

Election Results:

Reminder, only candidates with opposition will appear on the ballot. Observers are allowed for candidates with opposition. Details on how to request an observer and the observation & ballot counting process will be sent to all candidates with opposition.

The Election Committee will count all ballots the week of 12/16/24. In case of a tie, a runoff election will be held for that office. Elected officers and stewards will be notified of the results of the election by email. In accordance with the WFNHP constitution and bylaws, the election results will be published and distributed to the membership within thirty (30) days of the count.

The newly elected officers and stewards will take office 1/1/2025 and serve for a two-year term. (Term of Office: January 1, 2025-December 31, 2026.)



Official WFNHP Chapter Nomination Form

PLEASE PRINT LEGIBLY

In case of issues with your nomination form, please provide the following information so we can contact you.

Chapter: _____

Name: _____

Personal Email: _____

Phone: _____

Best time to call: _____

I nominate the following as Chapter Officers:

President: _____

Vice President: _____

Secretary: _____

Treasurer: *(VA Chapter only)* _____

Chief Steward: _____

Stewards: *(# per Chapter listed on page 2)*

Signature: _____

Date: _____

PLEASE NOTE: There will be no write-in candidates on the final ballot. Only those nominated using this official form will be considered nominated. Nominations are not accepted via phone.
***Form not valid without signature & date.**

Please submit your form via email to akosloske@wfnhp.org. We will accept forms that are scanned & emailed or a photo taken of the completed form and attached in an email. If you can't email your form, please fax to 414-475-5722 or mail it to WFNHP, 9620 W. Greenfield Ave., West Allis, WI 53214.

Nominations must be received by 5pm on Friday, November 15, 2024.